

## JOB DESCRIPTION



### **CUSTODIAN/ MAINTENANCE PERSONNEL**

Employment Status:

Full-time, non-exempt, approximately 40 hours/week with alternating Sundays and occasional overtime

Reports to the Maintenance Director

### HOW DOES THIS POSITION *MAKE DISCIPLES WHO MAKE A DIFFERENCE?*

Everything maintenance does directly impacts all ministries, how those ministries are perceived, and how people worship.

### Primary Responsibilities

- High quality & heavy-duty cleaning
- Event set ups and teardowns as needed within the church and Child Development Center
- Ensure approved policies, procedures, and safety standards are followed
- Perform all associated duties deemed necessary by management
- Perform any and all duties associated with commercial cleaning and event setup and tear down.

### QUALIFICATIONS/SKILLS

- Positive attitude and works well with others
- Consistent on-time attendance record
- Perform duties as required
- Ability to handle prolonged standing and walking
- Meet physical requirements:
  - Standing
  - Stooping or Bending over
  - Climbing stairs
  - Lifting and carrying items weighing up to approximately 25 lbs.
  - Moving items weighing up to 50 lbs. (such as tables and chairs)

### EDUCATION AND EXPERIENCE

- High school education preferred

### BENEFITS AND PAY

- Pay ranges depending upon experience and ability
- Starting pay is \$10-11/hour
- Benefit package is available that includes paid time off, holiday pay, and pension plan.